President White called the meeting to order at 8:00 a.m. Board members present were Lori Helgevold, Bert Houge, Gerard Linskens (via phone) and Dena White. James Bair, Brian Crawford and Joe Deutsch were absent. Steve Seid, Superintendent and Ruth White, Business Manager were also present.

Helgevold and Houge moved approval of the agenda. Motion carried (4-0).

Helgevold and Linskens moved approval of volunteer coaches: Carly Robins, softball and Lonnie Smith, baseball. Motion carried (4-0).

The Board adjourned at 8:03 a.m. following a motion by Houge and Helgevold.
President White called the regular meeting to order at 6:30 p.m. Board members present were James Bair, Joe Deutsch, Lori Helgevold, Bert Houge, Gerard Linskens, and Dena White. Brian Crawford arrived at 8:58 p.m. Superintendent Steve Seid, Business Manager Ruth White, and four guests were present.

Bair and Deutsch moved approval of the agenda. Motion carried (6-0).

With May being school board recognition month the Clarke School Board members were spotlighted for their many hours of service.

Houge and Deutsch moved to approve the Consent Items. Motion carried (6-0).

- Board minutes: April 24, 2017
- Personnel:
  - Resignation: Brian Cole, 5th grade; Tara Duran, elementary ELL; Michelle Osberg, spanish; Eric Zoske, social studies and head girls basketball; Nicole Zoske, associate
  - Hires: Terri Ballard, secondary custodian; Jim Denly, mowing; Calie Baker, 3rd grade; Shawn Pavlik, secondary math; Duane Matthey, social studies and head football; Beth Comer as PLC lead (K-6)
  - Transfer: Danielle Woods from MS language arts to TLCS K-6 instructional coach
  - Coursework Approval: Beverly Pollard, “Classroom Instruction That Improves Student Learning”, 3 hrs, Colorado State University; Whitney Siefkas, "Introduction to Choice Theory: Teaching Students Responsible Behavior", 3 hrs, Graceland University; Paula Reece, “The Invisible Population: Human Trafficking in Iowa” and “Dissecting the Complexities of Social Media”, 1 hr each, Drake
- Payment of bills
- Financial reports

The Board received reports from Jean Bahls, Curriculum Director; Jill Kiger, Elementary Principal, written report; and Jeff Sogard, Middle School Principal.

Open Enrollment has been approved for Lola, Henry, and William Gelner from Clarke to I-35.

Linskens and Bair moved to approve the list of graduating seniors for 2016-17 pending completion of all requirements for a diploma. Motion carried (6-0).

Bair and Linskens moved to approve the second amendment to the Clarke School Based Supervision Contract between the Juvenile Court Services for the 5th Judicial District of Iowa, the Iowa Department of Human Services (Agency), and Clarke Community School District (Contractor) effective as of July 1, 2017. Motion carried (6-0).

Houge and Deutsch moved approval of the FoodBank of Iowa BackPack Program agreement for one year and open to renewal. Motion carried (6-0).

Ruth White presented health insurance information to the Board.

Helgevold and Deutsch moved to approve the second reading of Board Policies - 406.3E1, Advanced Coursework Approval Form; 406.3E2, Notification for Advancement Across the Salary Schedule; 406.3E3, Master’s Degree Approval Form; 411.2, Classified/Confidential/Director/Other Employee – Qualifications,
Recruitment, Selection; 701.3, Financial Records; 506.1, Education Records Access; 506.1E1* Request of NonParent for Examination or Copies of Education Records; 506.1E2*, Authorization for Release of Education Records; 506.1E3*, Request for Hearing on Correction of Education Records; 506.1E4*, Request for Examination of Education Records; 506.1E5*, Notification of Transfer of Education Records; 506.1E6*, Letter to Parent Regarding Receipt of a Subpoena; 506.1E7*, Juvenile Justice Agency Information Sharing Agreement; 506.1E8*, Annual Notice; 506.1R1, Use of Education Records Regulation; 506.2, Student Directory Information; 506.2E1, Authorization for Releasing Student Directory Information; 506.2R1; Use of Directory Information; 710.1, School Nutrition Program; 710.2, Free or Reduced Price Meals Eligibility; NEW 710.4, Meal Charges. *policy documents have been renumbered to account for the removal of exhibits. Motion carried (6-0).

Superintendent Seid reported on architect interviews, exit interviews, marching band practice and weight and conditioning coach.

Items to be considered for the next board agenda include: employee turnover; current staffing and areas to address; and review the roll of the school board.

Lindsay Diehl spoke to the Board about coaches and volunteers.

Helgevold and Houge moved the board go into closed session for superintendent evaluation as permitted in Section 21.5(1)i of the Iowa Code. “To evaluate the professional competency of an individual whose appointment, hiring, performance or discharge is being considered when necessary to prevent needless and irreparable injury to that individual’s reputation and that individual requests a closed session”. Roll Call vote showed Bair, Deutsch, Helgevold, Houge, Linskens, and White voting aye. There were no nay votes. The board went into closed session at 8:26 p.m. Board member Crawford arrived and joined the closed session at 8:58 p.m.

The board returned to open session at 9:42 p.m.

The next regular board meeting is May 22, 2017.

The Board adjourned at 9:43 p.m. following a motion by Helgevold and Bair.
President White called the regular meeting to order at 6:30 p.m. Board members present were James Bair, Brian Crawford, Joseph Deutsch, Lori Helgevold, Bert Houge and Dena White. Gerard Linskens was absent. Superintendent Steve Seid, Business Manager Ruth White, and three guests were present.

Crawford and Bair moved approval of the agenda. Motion carried (6-0).

Crawford and Helgevold moved to approve the Consent Items. Motion carried (6-0).

- Board minutes: April 10, 2017 regular meeting and April 17, 2017 workshop
- Personnel:
  - Resignations: Tracy Terrell, intervention coach; James Larson, 5th grade teacher; Fran Christian, 3rd grade teacher; Ashley Mason, special ed teacher and drill advisor; Margo Frizzell, 3rd grade teacher; Brian Cole, head baseball coach; Danielle Woods, 7th grade volleyball coach; Michelle Peterson, 1:1 associate; Tracy Earls, food service; Josh Verwers, bus driver; Jean Collins, food service
- Transfers: Craig Wisniewski from elementary technology to 6th grade teacher; Stacey Manternach from 4th to 5th; Kimberly Eddy from 3rd to elementary technology
- Hires: Pam Sereg, 3rd grade teacher
- Change in hours: 2½ to 3½ for the 1:1 Preschool Associate position approved on 4/10/17
- Request for new position: 7¼ hr. elementary 1:1 associate, due to student IEP
- Coursework Approvals: Tanya Hardy, “Graduate Music Education Workshop”, 1 hr, U of I; Kelly Myers, “Educational Research” and “Trends and Issues in Science Education”, 3 hrs each, Northeastern State University”; Katherine Thostenson, Genre Seminar: Creative Non-Fiction” and “Seminar in Literature: Teaching Poetry”, 3 hrs each; UNI

The Board received reports from Sheila Overton, Technology Support; Tracy Johnson, Activities Director; and Shane Stephens, High School Principal.

Discussed curriculum space needs with more input to be coming from Estes Construction.

Open Enrollment has been approved for Lukas Schiro from Clarke to Central Decatur; Kortni Shepard, Jerrod Silliman, and Hunter Silliman from Clarke to I-35.

Helgevold and Deutsch moved to accept the mowing bid from Chestnut Lawn & Landscape for the 2017 mowing season. Motion carried (6-0).

Deutsch and Helgevold moved to approve the UNI Cooperative Agreement for Pre-Service Clinical Placement for 2017-18. Motion carried (6-0).

Bair and Deutsch moved to approve the revised TLCS Instructional Coach job description as presented. Motion carried (6-0).

Deutsch and Crawford moved to approve the revised PLC Leader job description as presented. Motion carried (6-0).
First Reading – 406.3E1, Advanced Coursework Approval Form; 406.3E2, Notification for Advancement Across the Salary Schedule; 406.3E3, Masters Degree Approval Form; 411.2, Classified/Confidential/Director/Other Employee – Qualifications, Recruitment, Selection; 701.3, Financial Records; 506.1, Education Records Access; 506.1E1* Request of NonParent for Examination or Copies of Education Records; 506.1E2*, Authorization for Release of Education Records; 506.1E3*, Request for hearing on Correction of Education Records; 506.1E4*, Request for Examination of Education Records; 506.1E5*, Notification of Transfer of Education Records; 506.1E6*, Letter to Parent Regarding Receipt of a Subpoena; 506.1E7*, Juvenile Justice Agency Information Sharing Agreement; 506.1E8*, Annual Notice; 506.1R1, Use of Education Records Regulation; 506.2, Student Directory Information; 506.2E1, Authorization for Releasing Student Directory Information; 506.2R1, Use of Directory Information; 710.1, School Nutrition Program; 710.2, Free or Reduced Price Meals Eligibility; NEW 710.4, Meal Charges. *policy documents have been renumbered to account for the removal of exhibits.

Superintendent Seid gave an update on incentives to recruit, personnel, exit interviews, appropriate talent attainment and mobile classroom engineer.

The next board meeting is May 8, 2017.

The Board adjourned at 8:14 p.m. following a motion by Deutsch and Crawford.
Board members present were James Bair, Brian Crawford, Joe Deutsch, Lori Helgevold, Bert Houge, and Dena White. Gerard Linskens was absent. Steve Seid, Superintendent; Ruth White, Business Manager; Principals Randy Bolton, Jill Kiger, Jeff Sogard, Shane Stephens; and Matt Gillaspie from Piper Jaffray & Company were also present.

The purpose of the workshop was to discuss school infrastructure financing capacity.

The Board dismissed at 8:12 p.m.
Vice-President Houge called the regular meeting to order at 6:30 p.m. Board members present were James Bair, Joe Deutsch, Lori Helgevold, and Bert Houge. Brian Crawford arrived at 6:38 p.m. and Dena White arrived at 6:45 p.m. Gerard Linskens was absent. Superintendent Steve Seid, Business Manager Ruth White, and three guests were present.

Bair and Helgevold moved approval of the agenda. Motion carried (4-0).

The public hearing for Fiscal Year ’18 Certified Budget was held. Helgevold and Deutsch moved to adopt the Fiscal Year ’18 Budget at a proposed property tax rate of $14.75035 per $1,000 taxable valuation with a 5% income surtax in Voted PPEL. Motion carried (4-0).

Mary Jo Schade spoke during public comments about employee turnover rate, exit interviews, head athletic coaches, sound system in auditorium, school website and superintendent as a student for a day.

Bair and Deutsch moved to approve the Consent Items. Motion carried (5-0).

- Board minutes: March 27, 2017
- Personnel:
  - Resignation: Kevin Connell, HS Math; Karen Soo, food service; Emily Lampe, instructional coach
  - Transfer: Jamie Gelner to Title teacher
  - Requests for new positions: a 2½ hour preschool 1:1 associate due to the needs of a student’s IEP
  - Non-renewal of Probationary Teacher Contract: Drew Otto, Secondary Special Education
  - Coursework Approval: Lindsay Diehl, “Legal Aspects of Sport”, 4 hrs, Concordia; Mary Murphy, “School Communications & Public Relations” and “Professional Development & Supervision” 3 hrs each, Uni. of Northern Texas; Tanya Hardy, “Mentoring New Educators” and “Mentoring New Educators”, 1 hr each, Simpson College.
  - Master’s approval: Mary Murphy, Master in Ed Leadership, May 2018 graduation date; Whitney Siefkas, Master of Education in Differentiated Instruction, May 2019 graduation date
- Payment of bills
- Financial reports
- Out of State travel: Courtney Teghtmeyer and 2 FCCLA students to travel to national competition in Nashville, Tennessee, July 1 – July 7, 2017

President White assumed the chair.

The Board received reports from Jean Bahls, Curriculum Director; Randy Bolton, Assistant Elementary Principal, written report; and Jeff Sogard, Middle School Principal.

Crawford and Houge moved to accept the donated two classroom mobile unit and accompanying costs. Motion carried (6-0).

Discussed increasing parking as part of the resurfacing of the driveway around the secondary building campus.

Paul Nuwarth from Estes Construction presented service and timeline for Phase II.
Bair and Helgevold moved to approve the renewal with Iowa School Finance Information Services for the 2017-2018 school year in the amount of $2,019.70. Motion carried (6-0).

Helgevold and Crawford moved to approve Educational Services Contracts with Southwestern Community College to provide the Arts and Sciences; Information Technology Systems Networking Career Academy and Electrical Technology Career Academy; Automotive Repair Technology and Carpentry & Building Trades; Welding Career Academy; Health Career Academy; and for the following classes taught at Clarke by a Clarke teacher: College Algebra, Statistics, Calculus I and Calculus II for 2017-18. Motion carried (6-0).

Helgevold and Houge moved to revise TLCS Mentor Job description from reapply every 2 years to reapply annually. Motion carried (6-0).

Deutsch and Crawford moved to approve the consulting services agreement with SAI for School Administration Manager (SAM) covering August 1, 2017 through July 31, 2018 for $11,655.00. Motion carried (6-0).

Bair and Deutsch moved to approve the renewal notice for membership for IASB for the 2017-18 school year for $4,789.00. Motion carried (6-0).

Superintendent Seid reported on the UNI teacher fair and elementary school parking lot.

Items to be considered for the next board agenda include: incentives to recruit, exit interviews, needed curriculum space.

The next regular board meeting is April 24, 2017.

The Board adjourned at 8:34 p.m. following a motion by Bair and Crawford.
President White called the regular meeting to order at 6:30 p.m. Board members present were James Bair, Joe Deutsch, Lori Helgevold, Bert Houge, and Dena White. Gerard Linskens arrived at 6:34, Brian Crawford arrived at 6:36. Superintendent Steve Seid, Adm. Secretary Vicky Shields, and two guests were present.

Houge and Helgevold moved approval of the agenda. Motion carried (5-0).

Helgevold and Deutsch moved to approve the Consent Items. Motion carried (7-0).

- Board minutes: March 13, 2017
- Personnel:
  - Resignations: Lorie Howe, teacher; Ana Sanchez, ELL interpreter; Gary Stephens, custodian.
  - Transfer: Michaela Lane, to 5th Special Ed.
  - Change in Contract: Kathy Simmerman from 200 to 210 days.

Tracy Johnson, Activities Director had a written report to the board; Shane Stephens, HS Principal presented to the Board.

Helgevold and Crawford moved to pursue mobile classrooms following conversation with administration and staff including probable costs and recommendation from administration on numbers and location. Motion carried (7-0).

Bair and Linskens moved to take bids for the potential hard surfacing of the elementary school parking lot and installation of drain sewers to be brought to the facilities committee then possibly brought to board for a recommendation. Motion carried (7-0).

Open enrollment requests have been approved for Landon Rousseau from Clarke to Central Decatur (16-17); Chase Crawford and Morgan Havlik from Clarke to Central Decatur (17-18).

Helgevold and Houge moved to approve middle school summer school June 19 – July 14, 2017, staffed by 2 teachers (8-noon) for the 4 weeks plus 8 hours of prep time to be done before June 19th, all at $19 per hour. Motion carried (7-0).

Houge and Deutsch moved to approve ESY summer school at the elementary June 12 – June 22, M-Th, 8:30 – 11:30, staffed by a total of 4 special education teachers at 4 hours per day (8 – 12, M-Th); up to 12 associates at 3 hours per day (8:30 – 11:30, M-Th); and 2 to 3 drivers as required. Motion carried (7-0).

Helgevold and Houge moved to change the K-4 Success Coach job title to K-6 Success Coach and amend the title changes to the job description accordingly. Motion carried (7-0).

Bair and Linskens moved to approve purchasing 2 65 passenger Thomas Buses from Thomas Bus Sales for $82,232.00 per bus. Motion Carried (7-0).

Superintendent Seid reported on Coaching Vacancies and Compensation Based Evaluation.

There were no items suggested for the next board agenda.
The Board adjourned at 8:26 p.m. following a motion by Deutsch and Bair.

Next board meeting is scheduled for April 10, 2017.
President White called the regular meeting to order at 6:30 p.m. Board members present were Joe Deutsch, Lori Helgevold, Bert Houge, Gerard Linskens, and Dena White. James Bair and Brian Crawford were absent. Superintendent Steve Seid, Business Manager Ruth White, and nine guests were present.

Linskens and Helgevold moved approval of the agenda. Motion carried (5-0).

The Public Hearing for the 2017-18 Calendar was held with no public comments. Helgevold and Houge moved to approve the calendar for 2017-18 as presented. Motion carried (5-0).

Shelly Morgan, Chanell Gay, and Steve McWilliams spoke during public comments about mobile classrooms and class size.

Deutsch and Helgevold moved to approve the Consent Items. Motion carried (5-0).

- Board minutes: February 27, 2017
- Personnel:
  - Resignation: Aaron O’Tool, teacher, assistant football coach, assistant girls basketball coach & assistant tennis coach; Rene Houck, teacher; Rachel Graham, teacher; and Tom Murr, bus driver. Steve Tussey, assistant boys basketball coach and James Larson, head boys basketball coach both contingent upon finding a suitable replacements.
  - Retirement: Sheryl Hochstein
  - Hires: Lindsay Brown and Jessica Good, 7-12 cheerleading advisors
  - Requests for new positions: new 1:1 associate for a newly enrolled student who’s IEP requires a 1:1.
- Payment of bills
- Financial reports

Jean Bahls, Curriculum Director written report; Jill Kiger, Elementary Principal; and Jeff Sogard, Middle School Principal each presented to the Board.

Helgevold and Deutsch moved to approve the Cooperation Agreement Between Shijiazhuang Foreign Language Education Group and Clarke Community Schools. Motion carried (5-0).

Discussed the anticipated cost of concrete surface and drains for the elementary parking lot.

Open enrollment requests have been approved for Trey Howard, Michael Houck, Calista and Adrian Warner each from Central Decatur to Clarke. Kennedy Hoskins, Elijah and Ezekiel Hutzell each from Clarke to Murray; and Dacy Forry from Clarke to Indianola.

Certified budget proposal will be published March 30, 2017 with a public hearing and submitted for board approval April 10, 2017.

Helgevold and Linskens moved to change the 5-8 Success Coach job title to 7-12 Success Coach and amend the title changes to the job description accordingly. Motion carried (5-0).

Houge and Deutsch moved to approve the elementary summer school July 17 – August 11, 2017 for eligible K-3 students. Elementary summer school to be staffed by 5 teachers (8 – noon) for the 4 weeks plus 8 hours of prep time to be done before July 17th, all at $19 per hour. Motion carried (5-0).
Discussion on leasing temporary mobile classroom space at the elementary school building.

Houge and Linskens moved to approve giving the Superintendent, Curriculum Director/Activities Director/Principals, and Other/Confidential/Director Employees a 1.7% pay increase. Motion carried (5-0).

Driver’s Ed Contract with Teen Driver, Inc. has been extended through May 2019.

Helgevold and Linskens moved to approve the second reading on Board Policy’s entire 200 Series and 507.9 with Appendix A-E. Motion carried (5-0).

Superintendent Seid reported on CTE zone meeting, Village negotiations, UNI teacher fair, and baseball/softball fields.

Items suggested for the next board agenda: mobile classrooms, coach update, elementary parking lot.

The Board adjourned at 8:26 p.m. following a motion by Helgevold and Deutsch.

Next board meeting is scheduled for March 27, 2017.
President White called the regular meeting to order at 6:30 p.m. Board members present were James Bair, Brian Crawford, Joseph Deutsch, Lori Helgevold, Gerard Linskens and Dena White. Bert Houge was absent. Superintendent Steve Seid, Business Manager Ruth White, and several guests were present.

Bair and Linskens moved approval of the agenda. Motion carried (6-0).

Stephanie Gilbert, Hayley Gilbert and Leslie Tyler spoke during public comments about holding a dance recital in the high school auditorium.

Helgevold and Crawford moved to approve the Consent Items. Motion carried (6-0).

- Board minutes: February 10, 2017; February 13, 2017
- Resignation and Early Retirement: Sally Dulinsky, elementary special education teacher
- Advanced coursework approval: Lindsay Diehl

The Board received reports from Shane Stephens, High School Principal, and Tracy Johnson, Activities Director.

Open Enrollment has been approved for Reuben Smith and Natalie Smith from Clarke to I-35; Evan Karsjens from Central Decatur to Clarke; Emily Geddes from Clarke to Clayton Ridge; William Seals, Robbie Garrison, and Alex Garrison from Murray to Clarke.

Superintendent Seid gave an update on capital projects previously approved by the board.

No action was taken on the Cooperation Agreement Between Shijiazhuang Foreign Language Education Group and Clarke Community Schools; this will come back to the board with additional information regarding cost to the district.

Bair and Crawford moved to approve commitment to sending at least three students to the Therapeutic Mental Health Classroom which The Winterset Community School District is working with Four Oaks and Children’s Services to possibly open beginning in the fall of 2017-2018 school year. Seats would be available K-12 for students with an IEP. This would only be possible with the changing of Iowa law (279.29). Motion carried (6-0).

Helgevold and Linskens moved to approve the following resolution:

RESOLUTION AUTHORIZING THE REDEMPTION OF GENERAL OBLIGATION SCHOOL BONDS, SERIES 2008, DATED APRIL 1, 2008

WHEREAS, the Clarke Community School District issued $3,965,000 General Obligation School Bonds, Series 2008, dated April 1, 2008 (the “2008 Bonds”), of which $910,000 are outstanding, and of which $460,000 are being called for redemption which are described in Schedule A attached to the Resolution (the “Redeemed Bonds”); and

WHEREAS, the 2008 Bonds which mature on May 1, 2018 may be called in whole or in part on any date on or after May 1, 2015, from any funds regardless of source, in any order of maturity and within annual maturity by
lot by giving 30 days’ notice of redemption to the registered owner of the bonds, the terms of redemption to be par plus accrued interest to the date of call, such notice to be given by certified mail to the owner of record of the Bond at the address shown on the books of the Registrar; and

WHEREAS, it is in the best interest of the School District to call and redeem the Redeemed Bonds.

NOW, THEREFORE, be it resolved:

Section 1. That the Redeemed Bonds are hereby redeemed as of May 1, 2017.

Section 2. Wells Fargo Bank, N.A., in its capacity as Registrar, Paying Agent and Transfer Agent, is hereby authorized and directed to cause notice of such redemption to be given not less than thirty (30) days prior to the date of redemption by certified mail to the registered owner of the Redeemed Bonds in substantially the form set forth in Schedule B attached to this Resolution. Piper Jaffray & Co. is hereby authorized and directed to provide electronic notice of such redemption to the Municipal Securities Rulemaking Board at http://emma.msrb.org/. The Treasurer shall deposit with the Paying Agent $460,000 from available cash on hand to call and redeem the Bonds described in Schedule A attached to this Resolution on May 1, 2017, such call and redemption to be effective May 1, 2017, pursuant to the terms of the 2008 Bonds. All liability for interest on the Redeemed Bonds shall cease, terminate, and be completely discharged as of May 1, 2017, as provided in the Resolution Authorizing the Issuance of the 2008 Bonds.

Motion carried (6-0).

Discussion was held regarding rental of facilities, specifically rental for a dance recital.

Helgevold and Linskens moved to approve a letter of understanding regarding cheerleading advisors between CCEA and the Clarke Community School District. Currently in master contract there is a HS cheerleading advisor at 6% and a MS cheerleading advisor at 3% (total 9%). The current positions have been reviewed and it appears it would be best suited to have 2 positions for 7-12 cheerleading at a 4½% stipend each; to be incorporated into the 2017-19 master contract. Motion carried (6-0).

First Reading of Board Policies: Entire 200 Series and 507.9 with Appendix A – E.

Superintendent Seid reported on Chapter 20 collective bargaining, calendar committee update, AEA CTE meeting March 8, waiting on information on bundling of elementary parking and HS/MS driveway, bus bids due in March 20, and funding of next year’s budget to be presented March 13.

Item to consider for the next board agenda: Cooperation Agreement Between Shijiazhuang Foreign Language Education Group and Clarke Community Schools, FY’18 budget information, update on student headcount, action plan from testing scores.

Helgevold and Crawford moved to go into closed session at 8:23 p.m. as provided in section 21.5(1)(j) of the open meetings law to discuss the purchase of particular real estate only where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for that property. Roll Call – All Ayes.

The Board returned to open session at 9:15 p.m.

The next board meeting is March 13, 2017.

The Board adjourned at 9:16 p.m. following a motion by Linskens and Deutsch.
President White called the regular meeting to order at 6:30 p.m. Board members present were Lori Helgevold, Bert Houge, Gerard Linskens, and Dena White. James Bair, Brian Crawford and Joe Deutsch were absent. Superintendent Steve Seid, Business Manager Ruth White, and seven guests were present.

The agenda was amended to remove two items: Exempt Session for Negotiations Strategy and Closed Session – Iowa Code per Section 21.5(1)(j).

Houge and Linskens moved approval of the amended agenda. Motion carried (4-0).

Houge and Helgevold moved to approve the Consent Items. Motion carried (4-0).

• Board minutes: January 9, 2017
• Personnel:
  ✓ Resignation: Brian Eddy, bus driver
  ✓ Advanced coursework approval: Patricia Brenizer, Lindsay Diehl, Jerri Murphy, Danielle Woods, Debra Holmes, Jennifer Scott
• Payment of bills
• Financial reports
• Early Graduation Request: Sarah Droppa to graduate May 2017, at the end of her junior year, contingent upon all graduation requirements being met.

Jean Bahls, Curriculum Director; Jill Kiger, Elementary Principal; and Jeff Sogard, Middle School Principal each presented to the Board.

Open enrollment requests have been approved for Natalie Aguilera, Central Decatur to Clarke; Skyler Quigley, Clarke to Murray; Austin Slycord, Clarke to CAM; Cortlynn Cook, Clarke to Central Decatur; Elliana Kurth, Clarke to Murray; Aiden Roudybush, Clarke to Murray; Sawyer White, Clarke to Murray; Emberlynn Cosner, Clarke to Murray; Madison Cook, Clarke to Murray.

Michele Billington, Jeff Sogard, Shane Stephens and Steve Seid each shared information from the National SAM Conference they attended.

Helgevold and Houge moved to approve the Budget Adjustment (Guarantee) Resolution “RESOLVED, that the Board of Directors of the Clarke Community School District, will levy property tax for fiscal year 2017-2018 for the regular program budget adjustment as allowed under section 257.14, Code of Iowa”. Motion carried (4-0).

Linskens and Helgevold moved to approve the Agreement for Practicums and Internship Field Experiences from Morningside College for the 2016-17 academic year. Motion carried (4-0).

Supporting statement from the Board President and Superintendent for Clarke Community Schools regarding immigration. “Clarke Community Schools supports the inclusiveness, educational diversity, and benefits of all students. Our school district will continue to support and educate all students who come through Clarke’s doors to the fullest extent allowed by law.”

The school district has contracted for approximately two years to use a crushed asphalt surface on the elementary parking lot. During inclement weather the parking lot continues to be soft with standing water. The
surface material can only be bladed when the parking lot is dry. The board planned to discuss replacing the current surface with a more permanent surface.

Helgevold and Linskens moved to approve the second reading on Board Policy’s 505.3, Student Honors & Awards; and 903.6 Restrictions Regarding Persons Required to Register on the Sex Offender Registry. Motion carried (4-0).

Superintendent Seid reported on DLR Group Phase 1 final walkthrough, school funding, and Chapter 20-Collective Bargaining.

Items suggested for the next board agenda: All American photos, banners and awards placed in building, elementary parking lot, secondary building drive, facilities committee capital project updates, update on funding, closed session for land acquisition.

The Board adjourned at 7:45 p.m. following a motion by Linskens and Houge.

Next board meeting is scheduled for February 23, 2017.
President White called the meeting to order at 12:30 p.m. Board members present were James Bair (via phone), Joe Deutsch, Lori Helgevold, and Dena White. Brian Crawford, Bert Houge and Gerard Linskens were absent. Steve Seid, Superintendent and Ruth White, Business Manager were also present.

Helgevold and Deutsch moved approval of the agenda. Motion carried (4-0).

Bair and Deutsch moved to approve the CCEA 2 year contract. Motion carried (4-0).

Helgevold and Deutsch moved to approve the CCESA 2 year contract. Motion carried (4-0).

Deutsch and Helgevold moved to approve the CBDA 2 year contract. Motion carried (4-0).

The Board adjourned at 12:33 p.m. following a motion by Helgevold and Bair.
CLARKE COMMUNITY SCHOOL DISTRICT
Regular Meeting of the Board of Education
Administrative Conference Room
January 9, 2017

President White called the regular meeting to order at 6:30 p.m. Board members present were James Bair, Brian Crawford, Joe Deutsch, Gerard Linskens, and Dena White. Bert Houge arrived at 6:34 p.m. Lori Helgevold was absent. Superintendent Steve Seid, Business Manager Ruth White, and three guests were present.

Linskens and Crawford moved approval of the agenda. Motion carried (5-0).

Kelsey Haltom was spotlighted for 1st place in Des Moines on the MLK Service Essay contest.

Crawford and Deutsch moved to approve the Consent Items. Motion carried (6-0).

- Board minutes: December 12, 2016
- Personnel:
  ✓ Hire: Alyssa Gates, Teacher; Ashley Vanderflught, Associate; Ana Sanchez, Interpreter
  ✓ Transfer: Rusty Bonjour, custodian
  ✓ Advanced coursework approval: Rachel Graham and Chanell Gay
- Payment of bills
- Financial reports

Jean Bahls, Curriculum Director had a written report to the board.

Following discussion the regular board meeting date schedule will continue to be used and the activities director will be asked to avoid scheduling if possible on board meeting dates.

Bair and Crawford moved to approve the middle school principal job description as presented. Motion carried (6-0).

Open enrollment for Brentli Dommer from Clarke to Chariton was approved.

Houge and Bair moved to accept the financial audit for FY’16. Motion carried (6-0).

Bair and Linskens moved to accept the proposal from Electronic Sound Company for $42,492.00 to install a sound system in the high school gym. Motion carried (6-0).

Houge and Deutsch moved to approve the Promise of Iowa Public Education Resolution from the Iowa Association of School Boards. Motion carried (6-0).

First reading on Board Policy’s 505.3, Student Honors & Awards; 903.6 Restrictions Regarding Persons Required to Register on the Sex Offender Registry.

Superintendent Seid reported on increasing third grade to 6 sections and reduce 2nd grade to 5 sections in 2017-18; update on phase 1 construction near completion; facility tours; and facility upgrades in the buildings during winter break.

There were no items suggested to consider for the next board agenda.
Crawford and Bair moved to hold a closed session for mid-year review as provided in section 21.5(1)i of the Iowa Code to evaluate the professional competence of an individual whose appointment, hiring, performance or discharge is being considered when necessary to prevent needless and irreparable injury to that individual’s reputation and that individual requests a closed session. Roll call vote showed Bair, Crawford, Deutsch, Houge, Linskens and White voting aye. There were no nay votes. The board went into closed session at 7:35 p.m.

The board returned to open session at 8:14 p.m.

The Board adjourned at 8:15 p.m. following a motion by Crawford and Houge.

Next board meeting is scheduled for January 23, 2017.
President White called the regular meeting to order at 6:30 p.m. Board members present were James Bair, Joe Deutsch, Bert Houge, and Dena White. Lori Helgevold arrived at 6:40 p.m. Brian Crawford arrived at 7:15 p.m. Gerard Linskens was absent. Superintendent Steve Seid, Business Manager Ruth White, and several guests were present.

Bair and Houge moved approval of the agenda. Motion carried (4-0).

Middle School Lighthouse Team members were present to explain their goals.

Bair and Deutsch moved to approve the Consent Items. Motion carried (5-0).
- Board minutes: November 28, 2016
- Personnel:
  - Resignations: Connie Harmsen, cheerleading assistant
  - Adjust hours: Carrie Spring and Shelly Hewitt, associates
  - Hire: Madeline Adams, associate
  - Volunteer: John Cutshall, volunteer wrestling coach
  - Add Position: 1 preschool associate
  - Advanced coursework approval: Katherine Thostenson
- Payment of bills
- Financial reports
- Out of State trips
- Early graduation requests

Jean Bahls, Curriculum Director; Randy Bolton, Assistant Elementary Principal; and Jeff Sogard, Middle School Principal each reported to the board.

Discussion of board meeting dates. This discussion will be continued at the January 9th board meeting.

Deutsch and Bair moved to approve the SBRC application asking for permission to allow the district to ask for taxing authority for open enrollment out for $148,902.60; and ELL instruction beyond 5 years for $78,301.08. Motion carried (6-0).

Middle School Principal job description was reviewed. Some changes will be made and then brought back to the Board at the January 9th meeting.

Crawford and Helgevold moved to approve the second reading on Board Policy’s 402.2 Child Abuse Reporting, 501.16 Homeless Children and Youth, 502.6 Weapons, 503.1 Student Conduct, 505.4 Testing Program, and 505.8 Parent and Family Engagement. Motion carried (6-0).

Superintendent Seid discussed property tour date, winter break dates, and a reflection of the events effecting students the last week.

Items to consider for the next board agenda include: Board Policy regarding board meeting dates; Middle School Principal job description; and Superintendent evaluation.
The Board adjourned at 8:10 p.m. following a motion by Deutsch and Crawford.

Next board meeting is scheduled for January 9, 2017.

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**CLARKE COMMUNITY SCHOOL DISTRICT**

Regular Meeting of the Board of Education

Administrative Conference Room

November 28, 2016

President White called the regular meeting to order at 6:30 p.m. Board members present were James Bair, Brian Crawford, Lori Helgevold, Bert Houge and Dena White. Joseph Deutsch and Gerard Linskens were absent. Superintendent Steve Seid, Business Manager Ruth White, and two guests were present.

Helgevold and Houge moved approval of the agenda. Motion carried (5-0).

Houge and Helgevold moved to approve the minutes from the November 14th meeting. Motion carried (5-0).

Bair and Houge moved to accept the certificate of election from the County Auditor and Board of Supervisors for the November 8th Board of Directors election. Brian Crawford was elected to fill the vacancy for the residue of the term, ending September 2019. Motion carried (5-0). Oath of office was given to board member Brian Crawford by Ruth White.

Bair and Crawford moved to approve the resignation of Jennifer Miler from high school cheer sponsor effective at the end of her current contract; approve hiring Craig Wisniewski as assistant baseball coach, Doug May as middle school wrestling coach, Jeff Beener as volunteer middle school wrestling coach, and Brent Muller as yellow bus driver. Motion carried (3-2 Helgevold and Houge opposed).

Crawford and Helgevold moved to approve college coursework for advancement on the salary schedule for Lindsay Diehl, “Principles of Coaching and Leadership”, 4 hours, Concordia University, and Morgan Singleton “Seminar in Teaching Art” and “Research”, 3 hours each, UNI. Motion carried (5-0).

The Board received reports from Tracy Johnson, Activities Director and Shane Stephens, High School Principal.

Houge and Helgevold moved to approve adding a facility manager position. Motion failed (2-3 Bair, Crawford and White opposed).

Open Enrollment has been approved for Kenzie, Kolton, and Darian Stark to I-35 from Clarke beginning 2016-17.

Crawford and Bair moved to approve CarlyAnn Daly and Krista Cooper be allowed to graduate at the end of the first semester pending all graduation requirements are met. Motion carried (5-0).

Discussion was held to consider an election to extend the Voted Physical Plant and Equipment Levy.

Bair and Crawford moved to approve the following recommendations from the facility committee: LMC furniture estimate $75,000; high school carpet (auditorium, choir/music room, Sue’s room, lower hallways, LMC, Miller’s room, Henderson’s room, 300A) $67,560; shop and classroom A/C and heat (2 rooms @
$12,620 each-$25,240; rooftop A/C for 2 classrooms by library $9,915; basketball backboards $6,050; softball field fencing $6,930; middle school unit vent heaters 6 @ approx. $32,798; elementary carpet(lower area) $10,537.36, (upper area) $16,919.92; remove and replace 2 new boilers at elementary, est. $35,250; elementary countertops (2) estimate $8,000; middle/high school security camera project $138,830; elementary school security camera project $96,138; elementary school tuck pointing $28,107.88; hanging heaters in storage area of lower middle school hallway est. $3731. Total=$561,007.16. Motion carried (5-0).

First Reading of Board Policy 402.2 Child Abuse Reporting; 501.16 Homeless Children and Youth, 502.6 Weapons; 503.1 Student Conduct; 505.4 Testing Program; 505.8 Parent and Family Engagement.

Bair and Houge moved to approve the review of Board Policy 403.1 E Physician’s Statement of Examination. Motion carried (5-0).

Helgevold and Houge moved to approve the second reading of Board Policies 403.1 Employee Physical Examinations and 401.7 Employee Travel Compensation. Motion carried (5-0).

Superintendent Seid reported on Clarke teachers applying to teach in China; State SAM conference; and Phase I building renovation.

Item to consider for the next board agenda: board meeting night.

Houge and Crawford moved to go into closed session as provided in section 21.5(1)(j) of the open meetings law to discuss the purchase of particular real estate only where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for that property. Roll Call – All Ayes.

The Board returned to open session at 8:33 p.m.

The next board meeting is December 12, 2016.

The Board adjourned at 8:34 p.m. following a motion by Helgevold and Bair.
President White called the regular meeting to order at 6:37 p.m. Board members present were Brian Crawford, Joe Deutsch, Lori Helgevold arrived at 7:07 p.m., Bert Houge, Gerard Linskens arrived at 7:17 p.m and Dena White (via phone until 6:47 p.m.). James Bair was absent. Superintendent Steve Seid, Administrative Secretary Vicky Shields, and several guests were also present.

Crawford and Deutsch moved approval of the agenda. Motion carried (4-0).

Brandy Boyd and 5 FFA members spoke to the board about their trip to national convention. Juana Francisco told her story of getting to the United States from Guatemala.

Houge and Deutsch moved approval of the minutes from the October 24th meeting. Motion carried (4-0).

Crawford and Deutsch moved to accept the resignations of Ron DuPree from head football coach; Christa Subbert from head girls track coach contingent upon finding a suitable replacement and Karen Schuldt from elementary associate; approve hiring San Juana Vega as preschool ELL interpreter; Kelli Hainline as elementary food service; Damon Helgevold as volunteer bowling coach; increase Jessica Ritter’s hours from 3 to 3½; transfer Belinda Stuva from one associate position to another; approve the addition of a 3½ hour preschool 1:1 associate; add an additional middle school wrestling coach and add an additional K-6 special education teacher position. Motion carried (4-0).

Deutsch and Crawford moved to approve college coursework for advancement on the salary schedule for Molly Fitzpatrick, “Continuing Education Individual Study: Leadership in Gifted Education” 2 hours through U of I. Motion carried (4-0).

Deutsch and Crawford moved to approve a Masters Degree in Coaching and Athletic Administration with an anticipated graduation date of December 2018 and use it for advancement on the salary schedule for Lindsay Diehl. Motion carried (4-0).

Deutsch and Houge moved to approve payment of bills. Motion carried (4-0).

Crawford and Deutsch moved to approve financial reports. Motion carried (5-0).

The Board received reports from Jean Bahls, Curriculum Director; Jill Kiger, Elementary Principal and Jeff Sogard, Middle School Principal.

Phase II discussion continued from the October 24 meeting.

Crawford and Helgevold moved to approve early graduation requests contingent upon meeting all graduation requirements for Kennedy Cummings, Shannon Newburg, Craig Haltom, Noah Heckman and Elizabeth McCuen. Motion carried (6-0).

Deutsch and Houge moved to approve the agreement with Simpson College for student teachers to be placed in the Clarke Community School District for 2016-17. Motion carried (6-0).
Linskens and Houge moved to accept the snow removal bid from Bud Jones Construction for $70 per hour/per rig for the 2016-17 school year. Motion carried (6-0).

First Reading of Board Policies - 403.1, Employee Physical Examinations; 403.1 E, Physician’s Statement of Examination; 401.7, Employee Travel Compensation.

Superintendent Seid reported the percent of building administrators time on facilities and gave an update on facility manager position.

Items suggested for the next board agenda include: closed session regarding land and facility manager cost analysis.

The next board meeting is November 28, 2016.

The Board adjourned at 8:17 p.m. following a motion by Deutsch and Houge.
President White called the regular meeting to order at 7:00 p.m. following a walk through at the middle school / high school. Board members present were James Bair, Brian Crawford, Joe Deutsch, Lori Helgevold, Bert Houge and Dena White. Gerard Linskens was absent. Superintendent Steve Seid, Business Manager Ruth White, and four guests were present.

Crawford and Helgevold moved approval of the agenda. Motion carried (6-0).

Houge and Helgevold moved approval of the minutes from the October 10th meeting. Motion carried (6-0).

Deutsch and Houge moved to approve an increase in Maria Salinas’ hours from 7¾ to 8 hours per day; add a new elementary 1:1 associate, 7¼ hours per day; hire Shelley Hewitt as 7¾ hour per day elementary 1:1 associate and Jessica Ritter as 3 hour per day (M-Th) preschool associate; Dave Henderson as middle school boys basketball coach, Mel Miller as middle school girls basketball coach, Steve Tussey as assistant boys basketball coach and Craig Wisniewski as volunteer bowling coach; and add an additional 9-12 ELL interpreter, 8 hours per day, to meet the needs of our ELL population. Motion carried (6-0).

The Board received reports from Activities Director Tracy Johnson and High School Principal Shane Stephens.

Helgevold and Houge moved to appoint Bair and White to serve on CCEA negotiations team; Houge and Linskens to serve on CCESA negotiations team; and Crawford and Deutsch to serve on driver negotiations. Motion carried (6-0).

Discussion was held regarding the possibility of adding a Key Facility Manager position and what this position would look like in regard to duties as well as salary and benefit package.

Bair and Houge moved to approve the use of sick days for Margo Frizzell for the adoption of a child. Motion carried (6-0).

Superintendent Seid reported on his conference trip to China.

Items suggested for the next board agenda include: a report from teachers at all levels on the TLC Program; Phase II and Chromebook updates.

The next board meeting is November 14, 2016.

The Board adjourned at 8:59 p.m. following a motion by Crawford and Deutsch.
President White called the regular meeting to order at 6:33 p.m. Board members present were Brian Crawford, Lori Helgevold, Bert Houge, Gerard Linskens and Dena White. James Bair arrived at 7:14 p.m., Joe Deutsch was absent. Superintendent Steve Seid, Business Manager Ruth White, and several guests were also present.

Crawford and Houge moved approval of the agenda. Motion carried (5-0).

Ashley Dudney, Matt Hagen, Brian Cole and Lindsay Diehl spoke during public comments in support of upgrading the baseball and softball fields due to safety reasons.

Houge and Linskens moved approval of the minutes from the September 26th meeting. Motion carried (4-0-1 Helgevold abstained).

Helgevold and Linskens moved to accept the resignations of Evelin Abundes from preschool ELL interpreter and Kelly Hickerson from MS associate; approve hiring Christa Subbert as 9th grade girls basketball coach; and approve an adjustment in hours for preschool ELL interpreter position from 8 hr/M-F to 7½ hr/M-Th. Motion carried (5-0).

Linskens and Houge moved to approve payment of bills. Motion carried (5-0).

Helgevold and Linskens moved to approve financial reports. Motion carried (5-0).

The Board received reports from Jean Bahls, Curriculum Director; Jeff Sogard, Middle School Principal; and Randy Bolton, Assistant Elementary Principal.

Crawford and Houge moved to accept the bus bid from Hoglund Bus Company for $81,500.00 for a 2018 65 passenger International bus. Motion carried (5-0).

Houge led discussion for steps to move forward with Phase II building needs. Bair will work on the financial portion; Crawford and Houge will work on determining needs and an RFP.

Helgevold and Crawford moved to accept the bids from Iowa Cubs Sports Turf for $57,400.00 for baseball field upgrades; $53,400.00 for softball field upgrades; and $43,700.00 for irrigation system to both baseball and softball fields. Motion carried (6-0).

Helgevold and Linskens moved to approve 3 district goal statements:
1. All students will use literacy skills-reading, writing, speaking, and listening-to evaluate information: form, express, and communicate ideas and opinions; solve complex, real-world problems; and make informed decisions, in all content areas and across all grade levels.
2. We will eliminate the gaps in achievement associated with student’s language proficiency and socioeconomic status.
3. We will create an inclusive environment where all teachers, staff, students, and families are valued, seen and heard.
Motion carried (6-0).

Bair and Crawford moved to approve Emily McAtee’s request for early graduation contingent upon meeting all graduation requirements. Motion carried (6-0).
Helgevold and Houge moved to approve the request for MS/HS Science teachers to travel to Minneapolis, MN, October 26–29, 2016, to attend the National Science Teachers Association. Motion carried (6-0).

Discussion was held to look at parcels of land for a potential bus garage location.

Social media awareness training for staff and students was discussed. Superintendent Seid is to check with legal counsel for opinion and direction.

Superintendent Seid reported that regional volleyball is October 19th; Voted PPEL tax expires in 2018 with election dates allowed in 2017 are: February 7th, April 4th, June 30, and September 12; use of PPEL and SAVE funds for building projects.

Items suggested for the next board agenda include: Looking at cost for a Key Facility Manager Position, China report from Superintendent Seid.

The next board meeting is October 24, 2016.

The Board adjourned at 8:40 p.m. following a motion by Helgevold and Linskens.
President White called the regular meeting to order at 6:30 p.m. Board members present were Brian Crawford, Joe Deutsch, Bert Houge, Gerard Linskens and Dena White. James Bair and Lori Helgevold were absent. Superintendent Steve Seid, Business Manager Ruth White, and several guests were present.

Houge and Deutsch moved approval of the agenda. Motion carried (5-0).

Becca Kedley, Dana Halsband and Joselyn Dunbar spoke during public comments to invite board members to the Elementary Open House on October 27th.

Deutsch and Linskens moved approval of the minutes from the September 12th meeting. Motion carried (5-0).

Deutsch and Crawford moved to accept the resignations of Brian Cole from assistant boys basketball coach contingent upon finding a suitable replacement; Mel Miller from MS boys basketball coach contingent upon finding a suitable replacement; Dave Henderson from MS girls basketball coach contingent upon finding a suitable replacement; Heather Vanderflught from elementary food service worker; increase hours for associates Karen Wanless-Schuldt from 6¾ to 7¼ and Dee McDowell from 6¾ to 7¼ retroactive to 8/23/16; hire Kyle Eckermann as MS boys basketball coach; and increase in Vicenta Arellano’s hours from 7¾ to 8 hours per day. Motion carried (5-0).

Houge and Linskens moved to approve college coursework for advancement on the salary schedule for Kris Campfield, “Teaching Elem. Math Conceptually: A New Paradigm”, 2 hours, Morningside; and Danielle Woods, “Meeting the Needs of Diverse Learners”, 4 hours; “Internship 4”, 1 hour; “School Law and Mandates”, 3 hours; and “Internship 5”, 1 hour all Viterbo. Motion carried (5-0).

Crawford and Linskens moved to approve the resignation of Jason Duff from secondary custodian. Motion carried (5-0).

Linskens and Houge moved to approve financial reports. Motion carried (5-0).

The Board received reports from Activities Director Tracy Johnson and High School Principal Shane Stephens.

Open enrollment requests have been approved for Kearston and Hunter Henry to Clarke from Murray; Aryana Woolums to Central Decatur from Clarke; Bronc Cook (2016-17) and Dylan Cook (2017-18) to Central Decatur from Clarke.

Houge and Linskens moved to approve a late filed open enrollment for Austin Slycord to CAM from Clarke. Motion carried (5-0).

Following a report on the summer 2016 Washington D.C. trip Crawford and Linskens moved to approve permission for a 2018 Washington D.C. trip. Motion carried (5-0).

No action was taken on the bus bids received. The district will be rebid and include a request for prices of buses currently in inventory at the dealers too potentially decrease the waiting time for the bus to be delivered.

Linskens and Crawford moved to appoint James Bair as IASB Delegate. Motion carried (5-0).
Deutsch and Houge moved the board allow $491,925.83 in modified allowable growth and supplemental aid for the negative special education balance which then allows the board to ask for that amount in additional local property taxes in the 17-18 budget if needed. Motion carried (5-0).

No action was taken following discussion on the baseball/softball field improvements. This will be brought back to the Board after the Facilities Committee priorities are set.

No action was taken following discussion on changing the date of the second board meeting in October. This meeting will remain on October 24th.

Superintendent Seid reported on homecoming, China trip, bus accident, girls basketball team, facility committee to meet September 27th, Superintendent’s Advisory Committee to meet October 10th, EMC insurance dividends payment, school board building tours will be October 5th at 5:30 at the elementary and October 24th at 5:30 at the secondary building with the school board meeting to follow at 7:00 p.m.

Items suggested for topics at the next board agenda include: baseball/softball fields, bus bids, steps to renew PPEL levy, maximum cash without bond referendum, land for bus garage, Phase II facility needs, social media awareness training for staff and students.

The next board meeting is October 10, 2016.

The Board adjourned at 8:20 p.m. following a motion by Crawford and Houge.
President pro-tem Ruth White called the organizational meeting to order at 6:30 p.m.

Board members present were James Bair, Brian Crawford, Joe Deutsch, Bert Houge, Gerard Linskens, and Dena White. Lori Helgevold was absent. Superintendent Steve Seid, Business Manager Ruth White, and 4 guests were present.

Bair and Crawford moved approval of the agenda. Motion carried (6-0).

Deutsch and Bair moved to nominate Dena White for Board President. Motion carried (6-0).

Oath of Office was given to Dena White as Board President by Ruth White, Board Secretary.

Dena White assumed the chair.

Deutsch nominated Bair for Board Vice-President; Bair declined. Bair and Crawford moved to nominate Bert Houge for Board Vice-President. Motion carried (6-0).

Oath of Office was given to Houge as Board Vice-President by Ruth White, Board Secretary.

Deutsch and Bair moved to set the 2nd and 4th Monday of the month at 6:30 p.m. except for June, July, August, and December when we have one meeting on the 2nd Monday for regular meetings of the board. Motion carried (6-0).

Crawford and Houge moved the board name the Osceola Sentinel-Tribune as the Clarke Community School District official publication. Motion carried (6-0).

Houge and Crawford moved to appoint Joe Deutsch and Lori Helgevold to serve on the Superintendent’s Advisory Committee for reviewing board policies. Motion carried (6-0).

Crawford and Deutsch moved approval of the minutes from August 8, 2016 and August 22, 2016 meetings. Motion carried (6-0).

Crawford and Linskens moved to hire Jerry Terrell as secondary custodian at $10.49 per hour; increase Becky Johnston’s food service hours from 2¼ to 3 hours per day; hire Brian Cole as the head baseball coach; and add positions for 7¼ hour per day elementary 1:1 associate per a student IEP; 7 hour per day elementary 1:1 associate to be with student during the general education setting (position to be combined with a current position); 2 M-Th 3 hours pre-school 1:1 associates; 7¼ hour per day elementary 1:1 associate per an IEP; and reactivate 9th grade girls’ basketball coach. Motion carried (6-0).

Bair and Deutsch moved to approve college coursework for advancement on the salary schedule for Tara Duran, “Standards Based Grading”, “Assessment/Learning” and “Professional Learning Communities”, 3 hours each, Upper Iowa University; Chanell Gay, “Differentiating Instruction” and “Professional Development and Instructional Leadership”, 3 hours each, Buena Vista University; Rachel Graham, “Data Collection for Decision Making”; “Instructional Technology”, 3 hours each, and “Data Collection and Analysis”, 1 hour, all Morningside; Brittany Vidales, “Collaborating with Home, School and Community Partners” and “Capstone Portfolio: Effective Teaching & Instructional Leadership”, 3 hours each, Buena Vista University; and Danielle
Woods, “Leadership for Learning Management” and “School, Family and Community Relations”, 3 hours each and “Internship II” and “Internship III”, 1 hour each, all Viterbo University. Motion carried (6-0).

Linskens and Houge moved to approve a Masters of Education: Instructional Strategist I degree with an anticipated graduation date of May 2017 and use it for advancement on the salary schedule for Tara Duran. Motion carried (6-0).

Deutsch and Bair moved to approve payment of bills as presented. Motion carried (6-0).

Jill Kiger, Elementary Principal; Jean Bahls, Curriculum Director; and Jeff Sogard, Middle School Principal each reported to the board.

Open enrollment requests have been approved for Mason White to Murray from Clarke; and Harley Hendrickson, Michael Hites, and Haylee Hendrickson into Clarke from South East Warren.

Bair and Houge moved to approve the following teachers who have completed the necessary work to advance on the salary schedule: Matt Bell, BA+15 to MA; Kevin Connell, MA to MA+15; Chanell Gay, BA to BA+15; Rachel Graham, BA to BA+27; Angela Halsband BA+27 to MA; Rebecca Kedley, BA+15 to MA; Emily Lampe, BA+27 to MA, Jamie Porter, BA+27 to MA; Morgan Singleton, BA to BA+15; Kathy Smith BA+15 to BA+27; Donna Taylor BA+15 to BA+27; Amy Tharp, BA+27 to MA, Katherine Thostenson, BA to BA+15; Brittany Vidales, BA to BA+15 and Amy Walker BA+15 to BA+27. Motion carried (6-0).

Houge and Linskens moved to approve the following para educators who have completed the necessary training and presented the district with a certificate from the BOEE and have therefore met the requirements per master contract to receive the 1 time additional increase of 36¢ per hour: Sheryl Burke, Melodie Eddy, Regina Haltom, Ada Lewis, Linda Pate, Debra Snell and Belinda Stuva. Motion carried (6-0).

The IASB Annual Convention will be held November 17th. James Bair, Brian Crawford, and Bert Houge indicated interested in attending with Superintendent Seid.

Crawford and Linskens moved to approve the agreement between Clarke County Hospital and Clarke Community School District for athletic training services. This agreement is for 1 year and shall automatically renew unless either party give the other party notice of termination sixty (60) days prior to the anniversary date. Motion carried (6-0).

Superintendent Seid reported the district had a very good start to school year; bus accident and stolen pickup updates; Paula Reece is working with Principals on district website; considering on-line registration-Infinite Campus discussion; key fobs; fund raising consistency; and coronation September 16 at 1:30, with Homecoming parade at 2:30.

Items to include on the next agenda include: baseball and softball field, maintenance committee update, tour of buildings.

The Board adjourned at 8:08 p.m. following a motion by Bair and Linskens.
President Linskens called the meeting to order at 12:05 p.m. Board members present were Brian Crawford (via phone), Joe Deutsch, Lori Helgevold and Gerard Linskens (via phone). James Bair, Bert Houge and Dena White were absent. Steve Seid, Superintendent and Ruth White, Business Manager were also present.

Helgevold and Deutsch moved approval of the agenda. Motion carried (4-0).

Deutsch and Helgevold moved to hire Kimberly Eddy as 9th grade volleyball coach; Jessica Good as MS cheerleading advisor; Traci Earls (3 hours) and Sheryl Buesch (2½ hours) as elementary food service workers. Motion carried (4-0).

Open Enrollment requests have been approved for Jocelyn and Emily Montes to Murray from Clarke; and Daisy Jackson to Mormon Trail from Clarke.

The Board adjourned at 12:08 p.m. following a motion by Deutsch and Helgevold.
President Linskens called the regular meeting to order at 6:38 p.m. Board members present were Brian Crawford, Joe Deutsch, Lori Helgevold, Gerard Linskens and Dena White. James Bair and Bert Houge were absent. Superintendent Steve Seid, Business Manager Ruth White and four guests were also present.

Helgevold and White moved approval of the agenda. Motion carried (5-0).

Rick Perin, Transportation Director, and Tom Murr spoke during public comments about traffic flow around the secondary building.

Crawford and White moved approval of the minutes from the July 11th and July 22nd meetings. Motion carried (5-0).

Deutsch and Helgevold moved to approve the resignation of Kent Clisby from secondary custodian; and approve contracts for Eric Rowland and Kristin Silvers as yellow bus drivers; and adding a 7 ¼ hour 1 on 1 associate for an elementary student. Motion carried (5-0).

Helgevold and White moved to approve college coursework for advancement on the salary schedule for Rebecca Kedley, “Capstone ISSL”, 1 hour; “Technology for School Leaders”, 2 hours; “Leading Instruction in Schools”, 3 hours all through UNI; and Jennifer Scott, “Professional Learning Communities”, 1 hour, Lynchburg College. Motion carried (5-0).

Crawford and Helgevold moved to approve payment of bills. Motion carried (5-0).

Tracy Johnson, Activities Director, reported to the board.

Open enrollment requests have been approved for Ty and Maci Cruickshank from Clarke to Indianola; Trucker Barber from Chariton to Clarke; and Kendra Jensen from Mormon Trail to Clarke.

Helgevold moved to approve the Cooperation Agreement between Shijiazhuang Foreign Language Education Group and Clarke Community Schools as Sister Schools. Due to a lack of 2nd on this motion no action was taken.

White and Deutsch moved to approve the Consulting Services Agreement between Clarke Community School District and School Administrators of Iowa regarding SAM. Motion carried (5-0).

Reviewed quotes from Iowa Cubs Sports Turf for improvements for the baseball field, the softball field and baseball/softball fields with irrigation. No action was taken.

Superintendent Seid reported on cheerleading safety training, SAI annual conference, and extended an invitation to “Welcome Back” August 17th at 8:00 a.m.

The next school board meeting is scheduled for September 12th.

The Board adjourned at 8:38 p.m. following a motion by Deutsch and Crawford.
President Linskens called the meeting to order at 12:00 noon. Board members present were Brian Crawford, Joe Deutsch, Lori Helgevold, Bert Houge and Gerard Linskens. James Bair and Dena White were absent. Steve Seid Superintendent and Ruth White Business Manager were also present.

Houge and Crawford moved approval of the agenda. Motion carried (5-0).

Helgevold and Deutsch moved to hire Cheri McCann as 7-12 Nurse; reinstate Maria Vargas as Elementary ELL Interpreter; and approve the request for adding a 9th grade volleyball coach position. Motion carried (5-0).

Deutsch and Houge moved to forgo the 1st reading and approve the recommended change to Board Policy 403.3E1 – Hepatitis B Vaccine Information and Record – Consent of Hepatitis B Vaccination. Motion carried (5-0).

The Board adjourned at 12:04 p.m. following a motion by Deutsch and Houge.
Vice-President Bair called the regular meeting to order at 6:30 p.m. Board members present were James Bair, Joe Deutsch, Lori Helgevold, Bert Houge and Dena White. Brian Crawford and Gerard Linskens were absent. Superintendent Steve Seid, Business Manager Ruth White and three guests were also present.

Houge and White moved approval of the amended agenda changing from Joe Deutsch to Lori Helgevold for review of bills. Motion carried (5-0).

Deutsch and Houge moved approval of the minutes from the June 13th meeting and June 23rd special meeting and workshop. Motion carried (5-0).

Helgevold and White moved to not renew Brandon Cowley’s middle school boys basketball coach contract; approve the resignation of Tamara Cowley from middle school cheerleading due to not returning a signed contract; transfer Vicenta Arellano from Elementary ELL interpreter to MS ELL interpreter; and hire Kara Guzman as a 5th grade teacher. Motion carried (5-0).

Helgevold and Houge moved to approve payment of bills. Motion carried (5-0).

Ryan Sweeney, former activities director, submitted a written report to the board.

Superintendent Seid reported that the City of Osceola is looking to move forward with a recreation center without school district involvement.

Open Enrollment requests have been approved for Abigail Lyons to I-35 from Clarke; Jerzee Schnick to Central Decatur from Clarke; Mickey and Jesse Morgan to Central Decatur from Clarke; and Scarlett and Blaze Schiltz to Chariton from Clarke.

Deutsch and Helgevold moved to approve Great Western Bank as our official depository with a limit of $6 million per account, and if the district would move some of our investments to Clarke County State Bank or American State Bank, the limit will also be $6 million for the 2016-17 school year. Motion carried (5-0).

Houge and White moved to appoint Ruth White as Board Secretary and Treasurer. Motion carried (5-0). Oath of office was administered to Ruth White by Vice-President Bair.

Houge and Helgevold moved to appoint Ahlers Law Firm as the District’s Legal Counsel. Motion carried (5-0).

White and Deutsch moved to appoint the Middle School Principal as the Harassment Grievance Officer and the Elementary School Principal as the Alternate Harassment Grievance Officer. Motion carried (5-0).

Deutsch and White moved to appoint the Curriculum Director as Equity Coordinator. Motion carried (5-0).

Houge and Helgevold moved to appoint the Middle School Principal as Level I Child Abuse Investigator, the Elementary School Principal as the Alternate Level I Child Abuse Investigator, and the Clarke County Sheriff as Level II Child Abuse Investigator. Motion carried (5-0).

White and Helgevold moved to appoint Willy Smith as the District’s Hazardous Material Coordinator for 2016-17. Motion carried (5-0).
Deutsch and Houge moved to accept the bids from Bimbo for bakery products and Anderson Erickson Dairy for dairy products for the 2016-17 school year. Motion carried (5-0).

Houge and Helgevold moved to approve the Assistant Elementary Principal job description. Motion carried (5-0).

Helgevold and White moved to approve the Elementary Technology Teacher job description. Motion carried (5-0).

Deutsch and White moved to approve the changes to the high school student handbook as presented. Motion carried (5-0).

Helgevold and Houge moved to approve the changes to the high school faculty handbook as presented. Motion carried (5-0).

Helgevold and White moved to approve the changes to the elementary student handbook as presented. Motion carried (5-0).

Deutsch and Helgevold moved to approve the changes to the elementary staff handbook as presented. Motion carried (5-0).

Houge and White moved to approve the purchase of a 2016 Dodge Grand Caravan from Stew Hansen’s Dodge City in the amount of $21,400 per State Bid. Motion carried (5-0).

Houge and White moved to approve the purchase of one 2 camera system at $1,808.00, six 3 camera systems at $2,040.00 each, two exterior stop arm cameras at $743.00 each for a total of $15,534.00. Motion carried (5-0).

Superintendent Seid reported on the cost for baseball and softball field upgrades; change of high school traffic flow pattern; and air handling/air conditioning costs in the high school gym.

The next school board meeting is scheduled for August 8th.

The Board adjourned at 7:40 p.m. following a motion by Helgevold and White.